

CITY OF FAIRFAX

UTILITY INFORMATION

City of Fairfax Contact Information:

City Hall

525 Vanderbilt Street, PO Box 337, Fairfax, IA 52228

Telephone: 319-846-2204 Fax: 319-846-3480

City Clerk/Treasurer: Cynthia Stimson E-mail: fairfax@southslope.net

Deputy City Clerk: Kathy Everett E-mail: fairfaxdepclerk@southslope.net

City Clerk's office hours: M-F, 7:30 AM – 4:00 PM

City's Website: www.fairfaxia.com

Law Enforcement Information:

Linn County Sheriff

For emergencies, dial 911. For routine business, call (319) 398-3911

City of Fairfax Utility Service (Water, Sewer, Solid Waste):

Utility Deposit Information:

- Forms of payment accepted, check or cash.
- \$60.00 per utility account for homeowners. Homeowner's deposits will be refunded after one year of consecutive on-time payments. If you do not make your payments on-time, the deposit is held.
- \$90.00 per utility account for renters. Renter's deposits will be held until you pay your final bill.

Water Meter Readings:

Please read your water meter as soon as you take possession of the property, and call or email the initial meter reading as soon as possible. If the home has two water meters, please read both meters (one is for indoor usage, the other is for outdoor usage). After this initial reading, the City of Fairfax automatically reads your water meter around the 20th of each month. *Renters: Some buildings don't allow access to water meters, so the city will do a remote reading for your starting point.*

Utility Billing:

Utility Bills are sent out the first of each month. Payments are due by the 15th of the same month.

If you haven't received your bill by the 5th of the month, please contact the city clerk's office.

Utility Payment Information:

- Cash and check payments are accepted at Fairfax City Hall, at Fairfax State Savings Bank, and by mail.
- An after-hours drop box is located near the City Hall entrance door for your convenience.
- The city offers ACH automatic withdrawal from your checking or savings account. There is no service charge for this recurring monthly payment option. ACH automatic payments are deducted from your bank account on the 10th of each month. If the 10th falls on a weekend or holiday, the payment will be deducted on the next business day. You will continue to receive a bill in the mail each month and the words "Bank Pay, Do Not Pay" will be printed on the remittance stub above your name and address. Please remember to notify the city as soon as possible and fill out a new ACH form if there are any changes to your financial institution, routing number, or account number.
- Online payments may be made with a credit card or your bank account. To do this, go to the city's website www.fairfaxia.com, click on MAKE AN ONLINE PAYMENT and follow the directions. This is a one-time payment and a \$3.95 convenience charge is required for each transaction. *Online payments will be credited to your utility account no later than the next business day. This is important to remember when entering payments close to the deadlines for penalty and disconnection days.*
- Other online payment services may be used, but please be aware that checks from other online payment services may take a week to ten days to reach our office. Payments should be initiated as soon as possible after receiving your bill to avoid a penalty for late payment.

Charges Which Apply to All Utility Accounts:

Late Payment Charges:

- \$15.00 late charge for payments received after the 15th of the month. The city council has established a policy to provide a one-time waiver of the late charge for each utility account.
- A delinquent notice will be mailed to remind you that your payment is past due.
- The delinquent notice also advises that your water service may be disconnected if payment is not received by the date specified, and it states that you have the right to request a hearing.

Disconnection of Service Charges:

- Payments must be made by the 25th of the month (or the next business day if the 25th falls on a weekend or a holiday) to avoid disconnection. Disconnection day is usually the first business day after the 25th (or the day after the next business day if the 25th falls on a weekend or a holiday).
- A \$25.00 reconnection charge is required to re-establish service after disconnection. The reconnection charge will be assessed if payment is received after the deadline for disconnection, even if service is not physically disconnected.
- The reconnection charge doubles to \$50.00 if service is disconnected more than two times.

Returned Checks/Returned ACH Charges:

- \$25.00 returned check charge. The city council has established a policy that any account which has had two dishonored checks returned to the City of Fairfax within any 12 month period will be placed on a cash only basis.

Water and Sewer Charges:

Water and sewer services are billed based on your water usage. The following are the current rates:

Water (WA):

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|---------------------------|---------------------------------------|
| First 1,500 Gallons | \$6.00 (Minimum) |
| 1,501 to 25,000 Gallons | \$6.00 plus \$3.50 per 1,000 gallons |
| Usage over 25,000 Gallons | \$88.25 plus \$2.34 per 1,000 gallons |

Sewer (SW):

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|---------------------------|--|
| First 1,500 Gallons | \$6.90 (Minimum) |
| 1,501 to 25,000 Gallons | \$6.90 plus \$4.00 per 1,000 gallons |
| Usage over 25,000 Gallons | \$100.90 plus \$2.18 per 1,000 gallons |

Sewer Debt (SD):

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| All sewer accounts | \$18.00 set charge per month |
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Tax (TX):

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| All taxable services | 7% sales tax |
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Solid Waste Charges:

Garbage (GB):

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| Residential customers | \$11.00 set charge per month |
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Solid Waste Information:

- Size and weight limits apply to all waste containers. Maximum size is 34 gallons. Containers must weigh no more than 40 pounds when filled.
- Garbage and recyclables are picked up at the curb on Tuesdays. Yard waste is picked up at the curb on Mondays, April through November only. All collections begin at 7:00 a.m. If a Monday is a holiday, pick-up may be a day later than usual. Details of schedule changes are published in the monthly Fairfax Facts newsletter.
- One container of garbage each week is included in the monthly garbage charge, but any additional containers or bags of regular garbage must have a tag affixed. The tags cost \$1.25 and are available at city hall and Casey's General Store.

- The city provides your initial red and green recycle bins. The green bin is for paper and the red bin is for all other accepted recyclable materials. Please refer to the Johnson County Refuse Inc. information sheet for recycling information. You can place unlimited amounts of accepted recyclable material in these bins and set them at the curb each week for pick up. The recycle bins and lids are sometimes blown away by the wind, so you may want to write your address on them with a permanent marker. Additional and replacement bins may be purchased at city hall at a cost of \$6.00 each. The recycle bins are the property of the city and stay with the property if you move out.
- Yard waste must be placed in either brown Kraft bags or a waste container that is clearly marked with a large “Y”. Size and weight requirements also apply to yard waste containers. The maximum size allowed is 34 gallons. Containers must weigh no more than 40 pounds when filled. You may place as many containers of yard waste at the curb as needed with no additional charge. Branches need to be bundled when not placed in a container. Branches must be in lengths no longer than four foot and be no more than three inches in diameter.
- All single family residential properties are required to participate in the city of Fairfax garbage, recycling and yard waste services.

Johnson County Refuse Inc.
Steve & Kandy Smith, Owners/Operators
319-665-4498 Business 319-330-1726 Mobile



Recycling Guide for Red Recycling Bin

Plastics, Metal, Glass and Cardboard in Red Container.

Plastics: Plastic bottle and dish containers with the recycle emblem #1 – 7 on bottom.
Containers washed clean and co-mingled in container.

Metal: Tin and aluminum food and beverage cans.
Labels must be removed and washed clean and co-mingled in container.

Glass: Clear, brown, blue and green bottles and jars.
All glass must be washed clean and co-mingled in container.

Cardboard: Corrugated & chip-board cardboard.
All cardboard must be flattened.
Large cardboard cut down into 2’x2’ pieces.

Recycling Guide for Green Recycling Bin

Paper only in Green Container.

Paper: Newspaper, Magazines, phonebooks, junk-mail, computer paper, and envelopes.

EXAMPLE OF ITEMS THAT ARE NOT RECYCLABLE

Styrofoam products, plastic bags – toys, broken glass, window or mirror glass, tissue paper, wax paper, wrapping paper, cardboard not broken down, paper plates.

ALL RECYCLABLES MUST BE CLEAN!!!!!!